

University Farm Circle

Move-in Condition for Sabbatical Houses

Contact: *Diane Steele*, dmsdms@dcn.org

1. All sabbatical houses need to be building-code compliant.
2. All houses need to be comfortably furnished and clean:
 - All beds must have frames.
 - Carpets must be clean.
 - Window coverings must be adequate and functional.
 - Bathrooms must be up-to-date and in good condition.
3. All basic equipment needs to be functional:
 - Heating and air-conditioning must be in working order.
 - All appliances—including dishwashers, ovens, and washing machines—must be fully functional.
 - All light fixtures, lamps, and lampshades must be in good condition.
4. Houses must be adequately equipped with basic necessities:
 - Kitchen must be adequately equipped.
 - Sheets and towels must be adequate and in good condition.
 - Sanitary garbage cans must be provided.
5. Both front yard and backyard must be tidy.
6. Owner's personal belongings must not be in the closets or on the premises where they are in the tenant's way.
7. A local reference person (or the email address of the owner) needs to be available to the tenant in case of necessary repairs or replacements.

Last updated: January 2016